Ghyll Royd School
and Pre-School

A foundation for life

Terms and Conditions

In order to secure a place, the School requires a non-refundable £150 (+VAT) registration/administration fee which will be invoiced separately.

The following terms and conditions apply in respect of Ghyll Royd Pre-School and Ghyll Royd School (together the "**School**") unless expressly stated otherwise in the conditions.

General Terms

Fees for Ghyll Royd School shall become payable on the first day of the term and the Parent(s) and/or Legal Guardian(s) undertake to be jointly and severally responsible for payment of all monies owing to the school.

If any fees payable under any of the above payment arrangements are not paid on the day that they fall due, the School's Late Fees Policy as set by the School from time to time will apply.

A scholarship or bursary offer will remain in place based upon your child continuing at Ghyll Royd School until the end of Year 6.

Parent(s)/Legal Guardian(s) and the pupil will conform to such rules (including rules as to uniform) of the School as may be fixed from time to time by the Governors or the Head Teacher.

A term's notice in writing is required for the withdrawal of a pupil from the School. Any such notice must be received not later than the first day of the term at the end of which the pupil is withdrawn. All fees for the term in respect of which notice has been given will be payable in full prior to the child's departure from the School. In the absence of such notice being given, the full fee for the term after which the pupil has left will also be payable.

If a future pupil no longer requires a place at the School, notice must be given by the first day of the term prior to which the child was due to commence attendance at the School. In the absence of such notice being given by this date, the full fee for the first term that the pupil was due to attend the School will also be payable.

The School shall be at liberty to maintain records of information in relation to the pupil in human or machine readable form and where any fees remain unpaid at the time when the pupil leaves the School, the School shall be at liberty to disclose that fact and the amount in question to any other school which the pupil subsequently attends or to which an application is made for that pupil to attend.

The School reserves the right to update the Terms and Conditions from time to time and as notified to Parent(s)/Legal Guardian(s) in writing.